

Club Roster Adjustments that are generated by regular mail, electronic mail or by faxed copies will be credited to the date received at Optimist International headquarters, provided the fee for said new member roster adjustments is paid within thirty (30) calendar days of initially generated adjustment form. The processing of any new member club roster adjustments will not commence until payment of the processing fee has been received at the International office. Justification – Club Roster Adjustments for new members require a processing fee to accompany form. Optimist International staff time should not be expended until this fee has received. In some cases, payment for new members has not been received from clubs that are using members for award status.

(Dec 2000; Mar 2001; Feb 2013)