

Mission: Optimist International shall be the leading force to rid the world of childhood cancer.

Purpose: There will be two CCC Advisory Councils: one for the United States and Caribbean and one for Canada. Each Advisory Council would be responsible for determining the distribution of matching grant funds to applying Clubs, and advising on the distribution of research grants to pediatric oncology research institutions.

Staff Liaison: Director of the Childhood Cancer Campaign. Advisory Councils actions will be included in the Activities Committee reports to the Optimist International Board of Directors.

Member Recruitment: Two appointees for each council will be recommended annually by the International Activities Committee and the Director of the Childhood Cancer Campaign to the International President-Elect. Referrals from District Governors and Governor-Elects will be sought. Advisory Council members and Chair appointments will be made by the Optimist International President-Elect for each of the respective councils.

Council Composition: Each council will be a six-member council of active Optimists Members with one Member as the Chair.

Terms of Service: Two members of each council will serve a three - year term, two members of each council will serve a two - year term and two members of each council will serve a one (1) one – year term.

Member eligibility: At the time of the appointment, appointees may not be a 1) District officer or District officer designate; 2) An International Vice President or Vice President-Elect; 3) a member of the Optimist International Foundation, a member of the Canadian Children's Foundation, or a member of the Optimist International Board of Directors; 4) a Board Director-Elect or President-Elect of any of the three Boards; or 5) a District Foundation Rep or DFR-Designate. The eligibility criterion was established in order to eliminate potential conflicts of interest and maximize the autonomy of the councils.

Time Commitment: Participation in quarterly and as is necessary teleconference calls (could be lengthy); responding to periodic email updates and reviewing matching grant applications.

Member Termination and Replacement: In order to have a working Council to effectively respond to the needs of Optimist Clubs, it is necessary to have the full participation of all appointed Members.

If a Council Member misses one conference call and fails to respond to e-mails, then the Optimist staff liaison will be responsible for recommending to the International President that the member should be replaced as quickly as possible. The Member will be notified by the International President in a letter. The International President will be asked to recommend a new appointee to the Council to serve out the remainder of the term.

Funding Formulas:

For the CCC monies, the funding will be determined on an annual basis. The Program costs absorbed by Optimist International for the previous year plus 5% of the unrestricted funds will be given to Optimist International as reimbursement and administrative costs for the matching grants. The balance will be divided equally with 50% designated for matching grants and 50% for research being available for distribution. The Advisory Councils will determine if research funding will be recommended to the Board annually or wait until the fund grows to a predetermined amount before distribution is made. The matching grants funds are to be distributed annually.

If there is a surplus of matching grant funds available at the end of the fiscal year, those funds will be allocated to childhood cancer research. The CCC Advisory Councils will be responsible for advising the International Activities Committee, who will report to the Board of Directors on what research institution should receive the funds. Upon approval by the Board of Directors, the Staff Liaison will notify the respective Foundations of the funds disbursement request.

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