

DISTRICT CLUB SERVICES AND TRACKING CHAIR

PURPOSE: To aid and assist member Clubs, connecting them with resources that can build strength and stability. To identify and assist Clubs in danger of revocation or disbandment.

PERSONNEL: The Committee Chair should be an experienced Optimist member who is a past Lieutenant Governor and can access a variety of Optimist resources. The Chair should have good listening skills and work with patience and understanding. The Committee could consist of three members, each serving three-year, staggered terms to insure continuity, and geographic representation in the District.

DUTIES/RESPONSIBILITIES:

- To promote strong Club administration
- To connect Clubs with resources:
 - Club assistance display/info table at District Conferences
 - Teach Clubs how to access Optimist information
 - To provide District skits showing how small Clubs can become mighty
- To identify Clubs “at-risk” and coordinate District programs to strengthen them. (Renaissance, Re-building, etc.)
- Tracking: to record progress toward Honor and Distinguished Club and Zone achievement (spreadsheet coordinate with A&A chair)

ACTION PLANS: As a Committee, urge Club leadership to develop an action plan for improving Club administration, enhancing programs at Club meetings, and establishing positive growth programs all as part of sustaining strong Club operations

- a) What is going to be done?
- b) Who is going to do it?
- c) When is it going to be completed?